



**RIVERSIDE COUNTY
ASSESSOR-COUNTY CLERK-RECORDER
APPLICATION FOR CERTIFIED COPY OR SEARCH OF A MARRIAGE RECORD**
PLEASE REVIEW THE INSTRUCTIONS ON THE BACK BEFORE COMPLETING
 PLEASE PRINT IN BLACK OR BLUE INK

1	<p>MARRIAGE RECORD or CERTIFICATE OF NO RECORD INFORMATION FEE \$15.00</p> <p>PLEASE PRINT License # _____</p> <p>Type of License Purchased: <input type="checkbox"/> Public <input type="checkbox"/> Confidential</p> <p>If requesting a Certificate of No Record, years to be searched: _____ to _____</p> <p>For below, give names prior to this marriage:</p> <p>Name of First Person: _____</p> <p style="text-align: center; margin-left: 200px;">First Middle Last</p> <p>Name of Second Person: _____</p> <p style="text-align: center; margin-left: 200px;">First Middle Last</p> <p>Date of Marriage: _____ Number of Copies _____</p>
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2	<input type="checkbox"/> I am requesting an AUTHORIZED copy	<input type="checkbox"/> I am requesting an INFORMATIONAL copy <small>If you are requesting an Informational copy, please skip to section 4.</small>
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3	<p>Public Marriage Certificate: To receive a Certified Copy I am:</p> <p><input type="checkbox"/> The registrant (one of the parties to the marriage).</p> <p><input type="checkbox"/> A parent, legal guardian, child, grandparent, grandchild, sibling, spouse, or domestic partner of the registrant</p> <p><input type="checkbox"/> A member or representative of a government agency, as provided by law, who is conducting official business.</p> <p><input type="checkbox"/> A party entitled to receive the record as a result of a court order (include a certified copy of the court order with this request).</p> <p><input type="checkbox"/> An attorney representing the registrant or the registrant's estate, or any person or agency empowered by statute or appointed by a court to act on behalf of the registrant or the registrant's estate (if by power of attorney, include a copy of the power of attorney with this request)</p> <p><small>Those who are not authorized by law to receive a certified copy of a non-confidential (public) marriage record will receive a certified copy marked "INFORMATIONAL, NOT A VALID DOCUMENT TO ESTABLISH IDENTITY"</small></p>	<p>Confidential marriage certificate: To receive a Certified Copy I am:</p> <p><input type="checkbox"/> One of the parties to the confidential marriage</p> <p><input type="checkbox"/> A party entitled to receive the record as a result of a court order (include a certified copy of the court order with this request)</p>
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4	<p>Requested by:</p> <p>_____</p> <p>Name</p> <p>_____</p> <p>Street Address</p> <p>_____</p> <p>City State Zip</p> <p>Phone # (_____) _____</p>	<p>Mail/Issue To: (For Public Marriages Only)</p> <p>_____</p> <p>Name of Person Receiving Copies, If Different from Applicant</p> <p>_____</p> <p>Mailing Address for Copies, if Different from Applicant</p> <p>_____</p> <p>City State Zip</p> <p>I.D. # _____</p>
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5	<p>I, _____ swear or affirm under penalty of perjury that I am an authorized person, as defined in <small>(Print Full Name)</small> California Health and Safety Code Section 103526 (c), eligible to receive a certified copy of the marriage record identified on this application form.</p> <p>Sworn: _____ at _____ <small>Date (mm/dd/ccyy) City State</small></p> <p>Signature: _____ <small>(Applicant Signature) (If ordering in person you must sign in front of the Clerk)</small></p>
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BELOW SECTION FOR OFFICE USE ONLY

Receipt #	Check #	Total \$ Due	Amount Paid	Year / Certificate #		
Cash Check Debit / Credit <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Counter	<input type="checkbox"/> Mail	<input type="checkbox"/> Gov't Agency	<input type="checkbox"/> Govt. Stamped	Long Amount	Refund Amount
Credit Card # / Exp. Date	Type of I.D., Identifying Numbers and Exp. Date			Clerks Initials		
<input type="checkbox"/> Do Not Charge Fee, Contact State <input type="checkbox"/> Charge Search Fee, Contact <input type="checkbox"/> State or _____ Searched years from _____ to _____ by: _____						

**INSTRUCTIONS FOR APPLICATION FOR
A CERTIFIED COPY OF MARRIAGE RECORD**

If no record of the marriage is found, pursuant to Health and Safety Code 103650, the \$15.00 fee will be retained for searching and a Certificate of No Record will be issued.

Table with 2 columns: Number and Text. Contains instructions for sections 1 through 5 regarding marriage certificate information, authorization, and notarization.

BY MAIL: When submitting multiple certificate requests at the same time, all requests must contain the completed sworn statement on the front of this application but only one request would require the notary statement. Any member of a law enforcement agency or a representative of a state or local government agency, as provided by law, who applies for a marriage certificate conducting official business is NOT required to provide the notarized statement below.

- (a) For an AUTHORIZED copy, present the sworn statement and complete in front of a notary public.
(b) For an INFORMATIONAL copy, the sworn statement in section 5 on the front of this application and the notarized statement below are NOT required.

Send the application and a check payable to Riverside County Recorder, P.O. Box 751, Riverside, CA 92502-0751

Certificate of Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }
COUNTY OF _____ }

On _____ before me, _____, personally appeared
(Date) (Print Name and Title of Official)

(Insert name of person being acknowledged)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)
(Officer signature)